

ENGLISH FOR EMPLOYMENT & WORKPLACE ESOL INSTRUCTORS

- Are you ready to bring ESOL classes into the workplace?
- Do you want to help people get jobs and/or advance their careers through English and computer skills?
- Are you ready to change people's lives?

Jewish Vocational Service, a workforce development organization, is seeking experienced ESOL Instructors to deliver customized ESOL courses for job seekers and entry level employees. The ESOL Instructor will assist in assessing the training needs of participants and will provide the education needed to move individuals forward on their career pathways. The ESOL Instructor is part of a larger JVS team, all of whom are supporting the education, training, and employment needs of clients and employers. Hourly, part-time positions with the potential for full-time are available.

SKILLS AND QUALIFICATIONS:

- 2-3 years of workplace or job readiness ESOL teaching experience preferred
- Willingness to travel to MBTA accessible sites in the Greater Boston area
- Knowledge of adult learning theory
- Ability to work effectively with a diverse group of clients
- Experience in a workforce development role a plus
- Presentation and facilitation skills
- Strong Microsoft Office Suite skills
- Strong written and oral communication skills
- Interpersonal, communication and organizational skills
- Ability to work as part of a team as well as independently
- Access to a car is helpful, though not a requirement
- Early morning classes, afternoon classes and evening classes available

EDUCATION:

Bachelor's degree required. Masters in Education and/or TESOL Certificate preferred.

JVS CULTURE: JVS is strongly committed to diversity and a workplace environment that respects, appreciates and values employee differences and similarities. By providing and supporting a work culture that fosters and builds upon diversity and its strengths, JVS will better serve our local communities and continue to provide quality services.

APPLICATION: Please send cover letter and resume to resumes@jvs-boston.org.

JVS is an employment at-will organization and an equal opportunity employer committed to maintaining a work and learning environment free from discrimination on the basis of sex, race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, JVS prohibits retaliation against an applicant or employee because he or she has engaged in protected activity under the statutes prohibiting discrimination in the workplace.