

As a key member of the Career Services team, the Financial Empowerment Coach will provide ongoing financial coaching and guidance to help clients set and reach their financial goals. Financial coaching activities generally focus on goal setting, budgeting, credit repair and identifying opportunities to increase savings and income. This position will include teaching financial empowerment workshops.

Under the direction of the Manager of Economic Opportunity, this position will train, coach and provide guidance to a group of volunteers to effectively deliver financial security and asset building coaching services to additional clients in the Boston area and recommend ways for volunteers to evaluate progress of their clients.

MINIMUM QUALIFICATIONS AND EXPERIENCE:

2-4 years' experience in counseling or training adults

Knowledge of assessment and decision making tools and resources required

Demonstrated knowledge with personal financial concepts and coaching

Strong written and oral communication skills required

Strong Microsoft Office Suite skills required

Ability to deal tactfully and effectively with a diverse group of clients at all levels of the organization

Knowledge of community resources and web-based resources preferred

Interpersonal, communication and organizational skills

Ability to work as part of a team as well as independently

Ability to work with a multi-cultural environment

EDUCATION REQUIRED: BA in Education, Human Services or other related field.

WORKING CONDITIONS: Regular local travel, evening hours and some weekend availability required.

JVS CULTURE: JVS is strongly committed to diversity and a workplace environment that respects, appreciates and values employee differences and similarities. By providing and supporting a work culture that fosters and builds upon diversity and its strengths, JVS will better serve our local communities and continue to provide quality services.

JVS is an employment at-will organization and an equal opportunity employer committed to maintaining a work and learning environment free from discrimination on the basis of sex, race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, JVS prohibits retaliation against an applicant or employee because he or she has engaged in protected activity under the statutes prohibiting discrimination in the workplace.

APPLICATION: Please send your cover letter and resume to resumes@jvs-boston.org. Please indicate where you saw this listing.