

**YMCA of Greater Boston (ILC)
International Learning Center
3 Center Plaza, Suite 901 (TC floor), Boston, MA 02108
www.ymcaboston.org/internationallearningcenter**

Come join the ILC at its convenient downtown location.
Work with a friendly committed group of professionals.
Get involved with English language learners who want to meet their goals.

Part-time ESOL teaching position
2 classes: 1) Mondays and Wednesdays, 5-7pm and 2) Tuesdays and Thursdays 6-8pm
September-December 2016 (12 weeks, then repeat starting in January)

Location: East Boston YMCA

Interested applicants may choose to teach one or both of the two classes or combine with other open positions at the YMCA ILC to make up to a full-time with benefits position.

Description of Position:

- Teach general ESOL to a mixed-level group of students of diverse linguistic, cultural, religious, socio-economic and educational backgrounds
- Survey and incorporate adult learner goals into coursework for a student-centered, goal-oriented participatory ESOL class
- Outline teacher and program expectations to the students
- Prepare and deliver engaging, learner-centered lessons
- Integrate reading, writing, pronunciation, grammar, speaking and listening skills into the coursework
- Conduct student assessments at regularly scheduled intervals to evaluate progress
- Communicate classroom/student issues to Programs Manager, Director, and Dorchester Y Director in a timely manner

Description of Administration:

- Keep attendance records and any other required paperwork
- Respond to emails and phone calls within 24-48 hours
- Be available for meetings
- Provide regular updates on the class
- Assist with intake evaluations and assessments

Qualities Needed for Position:

- BA or Master's degree in ESOL, Education or related field
- Familiarity with learner-centered, goal-oriented participatory ESOL
- Sensitive to socio-economic and ethnic minority issues
- Strong communication and inter-personal skills
- Able to work independently and as part of a team
- Computer proficiency (i.e. Microsoft Office, the internet including ESL websites)
- Bilingual, French, a plus

Apply

1) Complete the online application at <http://ymcaboston.org/careers> AND 2) send a cover letter and resume to Ali Don via email, adon@ymcaboston.org. Only applicants who complete both steps will be considered.